

Request for Verification of Enrollment

PURPOSE: Request to receive a verification of enrollment. There is no charge for this service. **INSTRUCTIONS:** Complete and return to the registrar's office. Requests take 24 hours to process.

Student Information	
Last Name:	First Name:
Student ID#:	_ Class Year:
Date of Birth:	_ Daytime Phone:
Quantity and Delivery Instructions	
Quantity Requested:	□ I will pick up letter(s).
	□ Please mail or fax to the address below.
Fax:	
Student Signature:	Date:

OFFICE USE

Date Processed: ______ Staff _____