This worksheet provides a step-by-step instruction guide for the Parent portion of the FAAST application including detailed explanations of the application questions, Frequently Asked Questions and a checklist of helpful data to have available while filling out the application.

Yale Law School requires parental data for any student applicant 28 years of age or younger who is seeking need-based aid. In the case of parents who are divorced or not presently married, the student designates a “custodial” vs. “non-custodial” parent (a definition of those terms is provided in the Frequently Asked Question section of this Worksheet) and each parent is issued a separate system access PIN, establishes their own secure password log in, and submits their own confidential FAAST application.

Note that this worksheet is based on all the potential Parent questions in the FAAST system. However, not all of the questions listed on the worksheet will appear for you to actually complete. FAAST uses your initial responses to questions to then determine what follow up questions are required and, as such, minimizes the number of questions you must actually complete. The goal of FAAST is to have you complete a nominal amount of questions specific to your individual financial situation while at the same time providing Yale Law School with sufficient information to perform an equitable financial need analysis of the student applicant.

Many of the questions will require a mandatory response before proceeding in the application. In the case of mandatory questions that require a numeric response, enter 0 (or $0) if the question is not applicable to your circumstance.

We encourage applicant parents to review this worksheet prior to beginning the FAAST application and also to keep the worksheet accessible while actually completing the FAAST application. You are also encouraged to reach out to YLS Financial Aid through our designated FAAST email (FAAST.law@yale.edu) with any questions on the application.

### Parent Demographic Information

<table>
<thead>
<tr>
<th>Last Name of Student</th>
<th>Provide the last name of the student applicant for whom you are the parent.</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name of Student</td>
<td>Provide the first name of the student applicant for whom you are the parent.</td>
</tr>
<tr>
<td>Last Name of Parent 1</td>
<td>Enter the last name of the main supporting parent or parent who most recently provided the greatest financial support. Note: The main supporting parent is defined as either parent or guardian who the student lived with the most during the last 12 months. If the student didn’t live with either parent or guardian more than the other in the last 12 months, it is the parent or guardian that provided the most financial support during that time. If neither parent provided greater support during the last 12 months, it is the parent or guardian who most recently provided the greatest financial support.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>First Name of Parent 1</th>
<th>Enter the first name of Parent 1 as identified above.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relationship of Parent 1 to student</td>
<td>Select the appropriate relationship of Parent 1 to the student applicant from the dropdown choices: 1) Parent 2) Stepparent 3) Guardian 4) Other</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Parent 1 Age as of 12/31/2024</th>
<th>Enter the age that Parent 1 will be on 12/31/2024.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent 1 Marital Status</td>
<td>Select the entry which best describes Parent 1’s present marital status: 1) married 2) unmarried but living together 3) never married and not living together 4) separated 5) divorced 6) widowed</td>
</tr>
</tbody>
</table>

The following questions apply if Parent 1 has indicated they are married or unmarried living together:

<table>
<thead>
<tr>
<th>Last Name of Spouse/Partner</th>
<th>Enter the last name of Parent 1’s spouse, or, if unmarried and both parents live together, then enter the name of the student’s other legal parent.</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name of Spouse/Partner</td>
<td>Enter the first name of Parent 2 as identified above.</td>
</tr>
<tr>
<td>Relationship of Spouse/Partner to Student</td>
<td>Select the appropriate relationship of Parent 2 to the student applicant from the dropdown choices: 1) Parent 2) Stepparent 3) Guardian 4) Other</td>
</tr>
</tbody>
</table>

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**FAQ:**

- **Q – Why is parent data required?**
  As a need-based financial aid institution, it is critical that YLS assess a student’s full economic situation and resources available. For students 28 years of age or younger (as of December 31st of the academic year for which they are seeking aid), we require both custodial and non-custodial parents to complete the application.

- **Q - What are the hardware and software requirements for Need Access?**
  You need a computer with a web browser installed and access to the Internet. Please have JavaScript and "cookies" enabled in your web browser. We support Internet Explorer 10.0, 11.0, and the most recent versions of Firefox, Safari and Chrome.

- **Q - What type of information will I need to complete FAAST?**
  This worksheet includes “Helpful Data to Complete FAAST” (page 6) - a checklist of key income, expense and asset documentation to have available while working on the application.
Q – How long does it take to fill out the application?
FAAST is meant to personalize the aid application experience, required questions are generated on the basis of your own responses to prior questions. As such, the experience of completing FAAST will never be the same for any two applicants. FAAST is designed to be as simple and efficient as possible for applicants while still yielding YLS with necessary data to making an equitable aid award.

Q - Can I begin an application now and return later?
Yes. FAAST automatically saves any data that you input so that you can begin an application, log out and return to where you left off. The status bar tracks both where you are in the application process and what remains to be completed with the parent application record.

Q – How do parent(s) access FAAST and how will my application link to my student’s application?
Once a student has submitted their portion of FAAST, they receive a confirmation email that includes a URL that their parent(s) will use to log into the FAAST system. This designated URL will automatically link the student application record with the parent application record. You will also be asked to establish your own parent username and password to access the system.
2024-2025 Parent Information Worksheet

- Relationship to student:  
  1) Student's parent/step-parent  
  2) Student’s brother/sister  
  3) Student’s spouse  
  4) Student’s son/daughter  
  5) Student’s grandparent  
  6) Other  
- Will be enrolled halftime or more in college for 2024-2025:  
  1) Yes  
  2) No

Responses in the following “Parent’s Income and Expense 2023 Tax Year” section are based on your tax return. If you are a U.S. Citizen use your completed or estimated 2023 U.S. tax return. If you are a non U.S. Citizen use your equivalent national tax return and convert currency to U.S. dollars. For all questions in this section—if the parent is presently married, intends to be married as of 9/1/24 or is not married but is living with the student’s other parent, responses should include joint income information. If the parent is not married, responses should include just the parent’s individual income.

If the student discusses the financial aid application with the school's financial aid officer, do you authorize the officer to disclose your information including financial data to the student?  
1) Yes  
2) No

Parents who indicate ‘No” will have their application marked as “confidential”.

Are you a non U.S. Citizen whose income in 2023 came from non U.S. sources?  
1) Yes  
2) No

Number of Dependents 2023: Enter the number of dependents reported on your Form 1040. Include yourself and spouse, if applicable.

Dividend Income 2023 Enter the amount of dividend income received from: IRS Form 1040 line 3b.

If you will not file an IRS tax form, you are still required to enter the total amount of dividend income you received.

Other Taxable Income 2023 Enter the total amount of other taxable income reported on IRS Form 1040 or 1040NR for 2023, line 8. Include alimony received, business and farm income, capital gains, pensions, annuities, rents, unemployment compensation, and social security.

Earned Income Tax Credit 2023 Enter the amount of Earned Income Credit for 2023 from:  
IRS form 1040 line 27.

Non Taxable Social Security Benefits 2023 Enter the amount of untaxed social security benefits (including Supplemental Security Income) received in 2023 from IRS Form 1040 line 6a. Do not include any benefits already included under “Adjusted Gross Income -2023” above. Enter the total for the year, not the monthly amounts. Include any amounts received for children.

AFDC/TANF 2023 Enter the total amount of benefits received in 2023 from Aid to Families with Dependent Children or Temporary Assistance for Needy Families. (These are usually called AFDC, ADC, or TANF benefits.) Enter the total for the year, not the monthly amounts. Do not include any social security benefits here.

- Adjusted Gross Income 2023 from IRS form Enter 2023 adjusted gross income from: IRS Form 1040 line 11.

For non U.S. tax filers – adjusted gross income should include wages, salaries, tips, dividend and interest income, other taxable income such as alimony received, business/farm income, capital gains, pensions, annuities, rents, unemployment compensation, retirement income, and all other taxable income. Subtract from income any contributions you made to a retirement plan and any alimony you paid.

Standard or Itemized Deductions 2023 Enter the amount from Form 1040, line 12.

Parent 1 Earned Income 2023 Enter the total amount of income that Parent 1 earned from work during the 2023 tax year. Include all wages, salaries, tips and bonuses. Include any self-employment or farm earnings. Enter amount from Box 1 of 2023 W2(s).

The following question applies to parents who responded that their marital status was “married” or “unmarried but living together”.

Spouse/Partner Earned Income 2023 Enter the total amount of income that the spouse/partner earned from work during the 2023 tax year. Include all wages, salaries, tips and bonuses. Include any self-employment or farm earnings. Enter amount from Box 1 of 2023 W2(s).

Interest Income 2023 Enter the amount of interest income received from:  
IRS Form 1040 line 2b.

If you will not file an IRS tax form, you are still required to enter the total amount of interest income you received.

Q - I have not filed my income taxes yet. What should I do?  
If you can, try to complete your federal income tax form prior to beginning FAAST. When that is not possible, you may “estimate” your tax return data by using a combination of your prior year’s tax returns and any current year documents (W-2s, 1099’s, interest/dividend statements, etc.) that you have as a resource. Try to be as accurate in your estimate as possible so that a valid aid award can be made initially which will not have to be revised or changed later in the process. Note that when presented with the question asking you to select the “Source of Following U.S. Tax Figures”, and you have not yet filed your taxes, choose an estimated version of the form you anticipate that you will complete.

Q - I am not a U.S. citizen and received income from non-U.S. sources. How should I complete the application?  
As a parent who did not file a non-U.S. tax form, you will be asked similar questions about your income and assets without reference to the IRS forms. You should convert any foreign currency into U.S. dollars to complete the application. If your tax year is not equivalent to the U.S. calendar tax year, then provide financial information for the most recently completed tax year.
### 2024-2025 Parent Information Worksheet

#### Other Untaxed Income/Benefits 2023
Enter the total amount of untaxed income and benefits received in 2023. Include the following:

- tax-exempt interest income from IRS form 1040—line 2a
- untaxed portions of IRA distributions, pensions, and annuities from IRS Form 1040—lines (4a minus 4b).
- payments to tax-deferred pension and savings plans (paid directly or withheld from earnings). Include untaxed portions of 401(k) and 403(b). (Refer to W-2, Box 12d).
- Housing, food and other living allowances paid to members of the military, clergy and others, including cash payments and cash value of benefits, excluding the value of on-base military housing or the value of a basic military allowance for housing.
- Veterans’ non-educational benefits, such as Death Pension, Disability, Dependency & Indemnity Compensation (DIC), etc.
- Any other untaxed income and benefits, such as workers’ compensation, disability, etc.
- Foreign income exclusion

Do not include any of the following:
- Untaxed Social Security Benefits
- Welfare payments, SSI, or food stamps
- Money from student financial aid
- Rollover pensions or IRAs
- Any income reported elsewhere in this application.

#### Elementary/Junior/High School Tuition 2023
Enter the total amount of private school tuition paid in 2023 for elementary, junior high, and high school for all dependent children. (Direct tuition expenses only – do not include any costs related room, board, books, transportation, etc.)

#### Number of Children’s Elementary/Junior/High School Tuition Paid 2023
Enter the number of dependent children for whom the tuition amount above was paid in 2023.

#### Child Support Paid 2023
Enter the amount of child support paid in 2023.

#### Education Credits Received 2023
Enter the amount of education credits (American Opportunity and Lifetime Learning Credits) you received in 2023, from IRS form 1040 line 29.

### Note responses in this section are for the upcoming 2024 Tax Year and should be based on best estimates. In many cases this data may mirror 2023 tax data already reported but should also factor in any projected changes in income and expenses anticipated for 2024. If there are significant variances between 2023 actual vs. 2024 projected income and expenses, provide an explanation in the Parent Special Circumstances section.

The following question applies to parents who responded “no” to being a non U.S. Citizen whose income came from non U.S. sources:

#### Source of the Preceding U.S. Tax Figures 2023
Select the entry corresponding to the source of 2023 tax figures used to complete the preceding questions:

1. Completed IRS Form 1040
2. Estimated IRS Form 1040
3. Tax return will not be filed
4. Completed IRS Form 1040NR
5. Estimated IRS Form 1040NR

#### U.S. Income tax paid 2023
Enter the amount of U.S. income tax paid from:
IRS Form 1040 line 22 minus Schedule 2, Line 2.

Do not include any FICA, self-employment, or other taxes. Do not copy the amount of “federal income tax withheld” from a W-2 form.

#### The following questions apply to parents who responded “yes” to being a non U.S. Citizen whose income came from non U.S. sources:

#### Source of the Following 2024 U.S. Tax Figures
Select the entry corresponding to the anticipated source of 2024 tax figures to be completed below:

1. Completed IRS Form 1040
2. Estimated IRS Form 1040
3. Tax return will not be filed
4. Completed IRS Form 1040NR

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**Q - Will my student see my parental financial information?**

No—similar to the confidentially offered to the student, parents who do not wish their data be seen or accessed by their student may indicate as such on the appropriate FAAST question. However, the data will be combined into one application, visible to Financial Aid office staff only.
FAAST : Frequently Asked Questions

Q - Can the student complete the Parent portion of FAAST on behalf of my parents? We recognize that in some cases parents may not have ready access to technology or may have logistical or communication challenges with the present online system. If a parent is unable to do so, the student may complete the application on their behalf with their permission. If so, it is critical that the student log in using the URL provided to the parent to link the Student and Parent sections of the application. Parent information, particularly financial data, must be as accurate as possible. Incoming students are required to submit tax return documentation later in the financial aid process that will be verified against the FAAST data. If there are variations in that review, aid awards will be revised.

Q - A question is unclear or needs clarification - where can I go for help to understand what information is needed? The first source for assistance is this Parent Worksheet—which provides a step by step instructional guide and a more detailed explanation and clarification of each question. If you remain unsure, we encourage you to submit your question to our FAAST dedicated email at FAAST.law@yale.edu.

**Number of Dependents 2024**
Enter the number of registered on your Form 1040. Include yourself and spouse, if applicable.

**Adjusted Gross Income 2024 from IRS form**
Enter 2024 adjusted gross income from:
IRS Form 1040 line 11.

For non U.S. tax filers – adjusted gross income should include wages, salaries, tips, dividend and interest income, other taxable income such as alimony received, business/farm income, capital gains, pensions, annuities, rents, unemployment compensation, retirement income, and all other taxable income. Subtract from income any contributions you made to a retirement plan and any alimony you paid.

**Standard or Itemized Deductions 2024**
Enter the amount from Form 1040, line 12.

The following question applies to parents who responded “no” to being a non U.S. Citizen whose income came from non U.S. sources:

**U.S. Income tax 2024**
Enter the amount of U.S. income tax to be paid from:
IRS Form 1040 line 22 minus Schedule 2, line 2.

Do not include any FICA, self-employment, or other taxes. Do not copy the amount of “Federal income tax withheld” from a W-2 form.

The following question applies to parents who responded “yes” to being a non U.S. Citizen whose income came from non U.S. sources:

**National Income Tax 2024**
Enter the amount of income tax to be paid to your national government: Do not include any wage taxes or Value Added Taxes.

**Parent 1 Earned Income 2024**
Enter the total amount of income that Parent 1 earned (or will earn) from work during the 2024 tax year.

Include all wages, salaries, tips and bonuses. Include any self-employment or farm earnings. Enter amount from Box 1 of 2024 W2(s).

The following question applies to parents who responded that their marital status was “married” or “unmarried but living together”.

**Spouse/Partner Earned Income 2024**
Enter the total amount of income that the Spouse/Partner earned (or will earn) from work during the 2024 tax year. Include all wages, salaries, tips and bonuses. Include any self-employment or farm earnings. Enter amount from Box 1 of 2024 W2(s).

**Interest Income 2024**
Enter the amount of interest income to be received from:
IRS Form 1040 line 2b.

If you will not file an IRS tax form, you are still required to enter the total amount of interest income you received.

**Dividend Income 2024**
Enter the amount of dividend income to be received from:
IRS Form 1040 line 3b.

If you will not file an IRS tax form, you are still required to enter the total amount of dividend income you received.

**Other Taxable Income 2024**
Enter the total amount of other taxable income to be reported on IRS Form 1040 or 1040NR for 2024, line 8. Include alimony received, business and farm income, capital gains, pensions, annuities, rents, unemployment compensation, and social security.

**Earned Income Tax Credit 2024**
Enter the amount of Earned Income Credit for 2023 from:
IRS form 1040 line 27.

**Non Taxable Social Security Benefits 2024**
Enter the amount of untaxed social security benefits (including Supplemental Security Income) to be received in 2024. Do not include benefits already included under “Adjusted Gross Income -2024” above. Write in the total for the year, not the monthly amounts. Include any amounts received for children, from IRS Form 1040, line 6a.

**AFDC/TANF 2024**
Enter the total amount of benefits to be received in 2023 from Aid to Families with Dependent Children or Temporary Assistance for Needy Families. (These are usually called AFDC, ADC, or TANF benefits.) Input the total for the year, not the monthly amounts. Do not include any social security benefits here.

**Other Untaxed Income/Benefits 2024**
Enter the total amount of untaxed income and benefits received in 2024. Include the following:
- tax-exempt interest income from IRS form 1040—line 2a.
- untaxed portions of IRA distributions, pensions, and annuities from IRS Form 1040 —lines (4a minus 4b).
- payments to tax-deferred pension and savings plans (paid directly or withheld from earnings). Include untaxed portions of 401(k) and 403(b). (Check your W-2).
- Housing, food and other living allowances paid to members of the military, clergy and others, including cash payments and cash value of benefits, excluding the value of on-base military housing or the value of a basic military allowance for housing.
- Veterans non-educational benefits, i.e. Death Pension, Disability, Dependency & Indemnity Compensation (DIC), etc.
- Any other untaxed income and benefits, such as workers’ compensation, disability, etc.
HELPFUL DATA TO COMPLETE FAAST

INCOME

◇ Estimated or completed 2023 federal income tax returns or equivalent foreign tax return documents. If 2023 returns have not been filed, use 2020 returns for income estimates.
◇ 2023 W-2 forms.
◇ Records of untaxed income (i.e. welfare, Social Security, AFDC, or veterans benefits).
◇ Records of any child support received in calendar year 2023.

ASSETS

◇ Current bank statements (checking and savings accounts).
◇ Current investment statements (including certificates of deposit, money market funds, mutual funds, stocks, bonds, and other securities).
◇ Current retirement account statements (including IRA and Keogh accounts, and employer based tax-deferred pension (401(k), 403(b), and 457 plans, etc.).
◇ Current retirement account statements (including IRA and Keogh accounts, and employer based tax-deferred pension (401(k), 403(b), and 457 plans, etc.).
◇ Records of any child support paid.
◇ Records of any educational loan payments on behalf of the parent or any dependent siblings.

EXPENSES

◇ Medical/dental bills that were paid in the 2023 calendar year.
◇ Tuition bills for elementary/middle/high school for any dependent children.
◇ Records of any child support paid.
◇ Records of any educational loan payments on behalf of the parent or any dependent siblings.

2024-2025 Parent Information Worksheet

Medical/Dental Expense 2024
Enter the total amount to be paid in 2024 for medical and dental expenses (including insurance premiums). Do not include amounts covered by insurance, your company medical reimbursement account (flexible spending account), or self-employed health deductions from IRS form 1040. If deductions were itemized on the 2024 US income tax return, enter the amount from IRS form 1040, Schedule A, line 1.

Elementary/Junior/High School Tuition 2024
Enter the total amount of private school tuition to be paid in 2024 for elementary, junior high, and high school for all dependent children. (Direct tuition expenses only – do not include any costs related room, board, books, transportation, etc.)

Number of Children’s Elementary/Junior/High School Tuition Paid 2024
Enter the number of dependent children for whom the tuition amount reported will be paid in 2024.

Child Support Paid 2024
Enter the amount of child support to be paid in 2024.

Education Credits Received 2024
Enter the amount of education credits (American Opportunity and Lifetime Learning Credits) you will receive in 2024 from IRS form 1040 line 29.

Annual Educational Loan Payments 2024
If the parent has loan debt in their name that supported either the parent, applicant or applicant’s sibling educational enrollment, enter the monthly amount presently being paid under repayment terms.

Value of stocks, bonds, and investments
Enter the current value of investments such as certificates of deposit, money market funds, mutual funds, stocks, bonds, other securities, installment and land sale contracts (including mortgages held), commodities, precious metals, etc. Do not include any amount of these investments held in retirement plans, such as pension funds, annuities, IRAs, Keogh accounts, etc.

Retirement Accounts Value
Enter the estimated value of the parent(s) retirement account(s), including IRA accounts, Keogh accounts, and employer based tax-deferred pension and savings plans such as 401(k), 403(b), and 457 plans. Include amounts from both traditional and Roth IRA accounts.

Child Support Received – 2023
Enter the amount of child support received for all children in 2023.

As the student applicant’s parent(s), by submitting this form you certify that: 1) all the information provided by yourself or any other person on this application is true and complete to the best of your knowledge; 2) you understand this application is being filed jointly by all persons who have entered data into it; 3) you agree to provide information that will verify the accuracy of your completed application; 4) you expressly authorize Yale and any Yale agents to request and obtain information to verify the accuracy of your application and related materials; and 5) you authorize all persons or entities to provide any information to Yale or its agents, that will serve to verify the information presented in, and related to, this application.

Note: You must signify your agreement by clicking the radio button with this certification to have the student’s application evaluated for need-based institutional aid.

Parent Special Circumstances
Note - this section is optional. In the large text box provided share any circumstances that you feel are not captured elsewhere on this application that you wish Yale Law to be aware of in their consideration and assessment of this application based on financial need. All information is kept confidential.

Parent Assets
Cash, Savings, and Checking Accounts (as of today)
Enter the total amount of money in any combination of cash, savings, and checking accounts as of the date you are completing this application.

Parent’s of LLMs and MSLs, please upload the most recent tax document and bank account statement(s).

Authorizations and Releases