

Mapping Network Drives on a MAC

MAC (Be sure you are on YaleSecure or Yale VPN)

1. Open **Finder**
2. Select **“Go”** from the menu
3. Select **“Connect to Sever”**
4. Copy and Paste the following address into the **“Folder”** field, replacing **“%Netid%”** depending upon your role at the Law School:
 - A. For Full-Time Faculty:
cifs://mandrake.law.yale.edu/faculty/%NetID%
 - B. For Visiting Professors, Lectures, Research Scholars, etc.:
cifs://mandrake.law.yale.edu/affiliate/%NetD%
 - C. For Faculty Assistants:
cifs://mandrake.law.yale.edu/assistants/%NetD%
 - D. For Staff (replace %department% with your department name*):
cifs://files.law.yale.edu/%DepartmentName/users/%NetID%
 - E. For Staff Department files:
cifs://files.law.yale.edu/%department%//%department%_Work
 - F. For Library Staff Files:
cifs://files.law.yale.edu/library/users/%NetID%
 - G. For Clinic Faculty and Staff :
cifs://clinics.law.yale.edu/yclsclinics/%NetID
 - H. For Students:
cifs://gryffin.law.yale.edu/students/%NetID%
 - I. For Journals:
cifs://gryffin.law.yale.edu/journals
5. Click **“Connect”**
6. If asked to Enter your name and password, Choose to **“Connect As Registered Guest”**, use your NetID as the **“Name”** and your Yale password as your **“Password”**. If you are on your own MAC (not a public MAC), choose to **“Remember this password in my keychain”** if you want the computer to remember you the next time you connect.
7. Click **“Connect”** and the drive will open.

